



March 19, 2018

Dr. John B. Boone
Dean of Institutional Effectiveness,
Accreditation, and Research
Wake Technical Community College
Southern Wake Campus
9101 Fayetteville Road
Raleigh, NC 27603-5696

Dear Dr. Boone:

Thank you for your letter of February 1, 2018, responsive to our letter of January 4, 2018, requesting more information about the new off-campus instructional site at Research Triangle Park Campus, effective summer 2018.

The site is:

Research Triangle Park Campus
10908 Chapel Hill Road
Morrisville, NC 27560

Students enrolled at the site will have to adhere to the same admissions, curriculum, continuing education, and graduation requirements as all other students at the institution.

The institution provided a list of courses and descriptions for those courses to be offered at the site. Faculty workload standards will be the same at this site as at the main campus. Faculty Rosters for fall 2018 and spring 2019 for eleven programs were provided. At least one qualified faculty member is assigned to teach each course. The faculty appear to be qualified to teach the courses assigned.

Keep in mind that the ultimate determination of faculty qualifications is the responsibility of the peer review teams who will assess the program as part of the institution's next SACSCOC accreditation review.

A budget for the site for 2018-2019 was provided. The revenues appear to exceed expenditures. Revenues will come from tuition and fees, and state funding. In the event that anticipated revenues do not materialize, the institution will either downsize its overall operations across all campuses or use additional institutional funds to operate the site on a smaller scale.



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All of the institution's educational program learning outcomes are assessed on a two-year cycle. Data collection takes place in year one and action plan implementation in year two. Each curriculum course is aligned with program learning outcomes through a curriculum map. Each educational program assessment plan is required to have measures and targets that are both authentic and relevant for each program. Once every five years, department heads must conduct academic program reviews of all curriculum programs. The programs at this site appear to be integrated into the institution's assessment plans.

The Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges reviewed the materials seeking approval of the Research Triangle Park off-campus instructional site. It was the decision of the Board to approve the site and include it in the scope of the current accreditation.

After initial approval, an off-campus instructional site will be reviewed again in conjunction with the fifth year and/or decennial accreditation reviews. Once an institution is approved to offer 50% or more of a program at a specific off-campus site, neither notification nor approval is necessary when any percentage of an additional approved program is offered at that site.

Best regards,

A handwritten signature in cursive script that reads "Belle S. Wheelan".

Belle S. Wheelan, Ph.D.
President

BSW/REZ:iy

cc: Dr. Stephen C. Scott, President
Dr. Larry L. Earvin