



March 19, 2018

Dr. D. Gayle Greene
Executive Vice President
Wake Technical Community College
Southern Wake Campus
9101 Fayetteville Road
Raleigh, NC 27603-5696

Dear Dr. Greene:

Thank you for your letter of December 11, 2017, conveying the prospectus for the Associate in Applied Science (A.A.S.) in Healthcare Simulation Technology, effective fall 2018. Your letter also included a check for \$500 to help defray the cost of prospectus review. The program will be offered on the Perry Health Sciences Campus and is designed to prepare individuals to teach, remediate, and evaluate healthcare providers using different forms of healthcare simulation. The program supports the institution's mission and strategic plan, and program need was supported by a feasibility study and survey results. Approval by the Board of Trustees and by the North Carolina State Board of Community Colleges was noted.

A curriculum plan for the 66-credit hour program and course descriptions were included; courses will be offered through face-to-face, online, and hybrid modalities. Program learning outcomes (PLOs) were delineated, and each program assesses learning outcomes in a two-year process with the first year used for data collection and year two for implementation of an action plan. Each course is aligned with PLOs through a curriculum map which includes general education competencies. Operational program outcomes are assessed annually and include full-time equivalent (FTE) generation, retention rates, graduation rates, etc.

The program resides in the Health Sciences Division with oversight by the dean and the program director. A Faculty Roster Form for the first year of the program included academic degree and additional certifications for the program director and faculty teaching discipline and general education courses; faculty qualifications appear appropriate.

The Perry Health Sciences Campus Library serves the nursing/allied health programs, providing books and audiovisual materials with access to electronic databases through the state's consortium of databases. Examples of discipline-specific resources were noted. Students access virtual reference services 24/7 through QuestionPoint at times when the library is closed. Library guides for programs closely related to healthcare simulation technology include books, online resources, video tutorials, and a link to a Health Sciences librarian. Online modules are available covering topics such as information literacy and search strategies, and faculty may also schedule research instructional sessions for their classes in the library. Student support services include academic advising, career/employment resources, and tutoring, among others. Additional services noted were career exploration labs and a male mentoring program.



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The Perry Health Sciences Campus includes an individualized learning center, allied health building, health education building, and health sciences building. A table provided the information on the number of classrooms, laboratories, study rooms, computer labs, etc. throughout the campus, and the program will utilize existing classroom and laboratory spaces. With program implementation, procuring and using simulation equipment will be centralized, and lists of existing simulation equipment for related programs as well as a list of additional equipment/supplies for the new program were included. Start-up costs include faculty salaries, professional development, equipment, and supplies. Program revenue is based on tuition from FTE funding; financial support appears adequate.

Assessment of learning outcomes was noted earlier. The evaluation and assessment process encompasses annual system-wide performance measures, regular climate surveys, program outcomes (including student learning outcomes), and program reviews scheduled on a five-year rotation. The Institutional Assessment and Effectiveness Committee provides normed rubrics to assist in educational program assessment, and the institution participates in the Community College Survey for Student Engagement every two years.

The Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges reviewed the materials seeking approval of the A.A.S. in Healthcare Simulation Technology. It was the decision of the Board to approve the program and include it in the scope of the current accreditation.

Best regards,

A handwritten signature in cursive script that reads "Belle S. Wheelan".

Belle S. Wheelan, Ph.D.
President

BSW/MAC:iy

cc: Dr. Stephen C. Scott, President
Dr. John B. Boone, Dean of Institutional Effectiveness, Accreditation & Research, and
SACSCOC Liaison
Dr. Larry L. Earvin