

# General Guidelines: Student Applied Benchmarking

## Step 1

- ID a problem or process in need of improvement.
- The problem or process can be on-campus or in the community.

## Step 2

- Recruit WTCC faculty or staff to formally sponsor your project!
- Make sure to adhere to any guidelines or guidance from your WTCC sponsoring faculty or staff member.

## Step 3

- Find an expert to benchmark.
- The expert should be effectively addressing the issue.

## Step 4

- Develop a plan for addressing your problem or process.
- Base this plan on info gathered from your expert.

## Step 5

- Seek to implement your solution, if possible.
- Make it a reality, bring it beyond just planning!

## Step 6

- Email [sab@waketech.edu](mailto:sab@waketech.edu) to let us know about your project.
- Submit a SAB poster template to be eligible for grant consideration.
- Let us know if your proposal directly affects students at WTCC!



Wake Tech Student Applied Benchmarking  
Questions? Email [sab@waketech.edu](mailto:sab@waketech.edu)