## Quality Acceptance Inspection Checklist - Flooring

(Subject to modifications when required due to change in requirements)

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| Purchase Order (PO) #: |  |  | Item Description: |  |
| Vendor Name: |  |  | Location: |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Yes** | **No** | **N/A** |
| Is flooring installed so that there are no wrinkles or bubbles? |  |  |  |
| Are all edges cut neat and straight? |  |  |  |
| Are all edges tight against the wall with no spaces? |  |  |  |
| Are all edges free from fraying and jagged cuts? |  |  |  |
| Are all seams inconspicuous? |  |  |  |
| Are doorways and high-traffic areas free from perpendicular seams? |  |  |  |
| Is there excess adhesive in joints, on wall, or cove base (if installed)? |  |  |  |
| Are all seams flush with no lippage? |  |  |  |
| Is carpet and/or tile uniform in color and design, unless otherwise specified? |  |  |  |
| Is the carpet nap going in the same direction in all connecting rooms? |  |  |  |
| On stairs, does the leading 2” of all steps have a visual contrast of dark-on-light or light-on-dark to conform to ANSI A117.1 Standard? |  |  |  |
| Does installation conform to ADA requirements? |  |  |  |
|  | Are changes in level between ¼” to ½” beveled with a slope no greater than 1:2? |  |  |  |
|  | Are changes in level greater than ½” accomplished by means of a ramp? |  |  |  |
|  | Is carpet texture a level or textured loop, level cut pile or level cut/uncut pile? |  |  |  |
|  | Is carpet pile thickness not greater than ½”? |  |  |  |
|  | Are exposed edges of carpet fastened to the floor and do edges have trim along the entire length of the exposed edge? |  |  |  |
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| **Cove Bases** |
| Are cove bases firmly attached to walls without any gaps at the top? |  |  |  |
| Are cove bases contacting flooring material? |  |  |  |
| Are cove base joints at least 12” from any corner? |  |  |  |
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| **Transition Strips** |
| Are transition strips in doorways one continuous piece? |  |  |  |
| Are transition strips securely attached with no gaps that could create a trip hazard? |  |  |  |

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|  | **Yes** | **No** | **N/A** |
| Are transition strips installed over flooring material so that no carpet or tiles edges are exposed? |  |  |  |
|  |
| **Edge Caps** |
| Are edge caps securely attached to floor? |  |  |  |
| Are edge cap internal and external corners mitered (no butt joints)? |  |  |  |
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| *Any nonconformances found during the inspection shall be repaired by the Vendor, at their cost, prior to passing inspection.* |

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| Image(s) of Flooring |
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