

Sanderson HS Business Administration Cohort Checklist (New Students)

Business Administration: Business Core – C25120DH

Cohort Enrollment Steps:

The following items must be submitted/completed to enroll in the cohort:

- CCP Application Form
- Eligibility Verification (EV) Form
 - Attach High School Transcript (PDF, Word, or JPG format)
 - Choose Business Administration: Business Core – C25120DH (First Pathway or Second Pathway)
 - Supplemental Documentation (if applicable)
 - Principal/Designee Required Email Address: ccollins4@wcpss.net
- Receive Acceptance Letter
- Activate Wake Tech Account
- Complete New Student Orientation (Online)
- Complete eLearning Intro Assessment (Online)

ATTENTION: The CCP Team will register you for the designated cohort course(s). You will not register yourself for any “cohort” course(s).

- **BUS 110 – Introduction to Business (Fall 2022)**

- Confirm your registered course(s) in the Self-Service Portal:

NOTE: Students who enroll in cohort courses are responsible for non-tuition related costs which includes textbooks and/or access codes.

NOTE: Registration for these courses will occur later within the enrollment cycle. You will be notified once you have been registered for the designated courses.

NOTE: For further assistance regarding enrollment, schedule an appointment to check the status of your enrollment or a virtual advising appointment upon acceptance. For other general questions and/or information, email ccp@waketech.edu.