

Employer Tuition Sponsorship

INSTRUCTIONS: Each student is responsible for initiating this form (Part I) and obtaining the signature of the Dean (or equivalent) of the division in which he or she is employed (Part II). The student should present this form to Accounting Services PRIOR to the payment deadline in order for the sponsorship to be recorded for tuition purposes.

I. REQUEST FOR SPONSORSHIP

I, _____ verify that I am a full time
Print Full Name

employee at Wake Tech Community College and that I am not enrolled in

another sponsored curriculum or Continuing Education course for the

Fall Spring Summer _____ term and therefore request
(check one) Year

a tuition sponsorship for one course at Wake Technical Community College.

Course Number	Title of Class	Number of Credit Hours
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Wake Tech ID Number	Employee's Signature	Date
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II. FULL TIME EMPLOYMENT VERIFIED BY

Division Dean or Equivalent	Title	Date
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NOTE: Only one sponsored course, curriculum or Continuing Education, may be taken each term. An employee who is not seeking sponsorship of the registration fee does not submit this form. Tuition sponsorship may not be applied towards self-supporting courses.