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2012-2013 WTCC PLANNING CALENDAR

2012-2013 ACADEMIC CALENDAR SUMMARY

Event	Fall 2012 16 Weeks	Fall 2012 1 st Mini-mester	Fall 2012 2 nd Mini-mester	Spring 2013 16 Weeks	Spring 2013 1 st Mini-mester	Spring 2013 2 nd Mini-mester	Summer 2013 10 Weeks	Summer 2013 1 st 5-Week Session	Summer 2013 2 nd 5-Week Session
SEMESTER STARTS	8/15/12	8/15/12	10/17/12	1/7/13	1/7/13	3/6/13	5/20/13	5/20/13	6/25/13
SEMESTER ENDS	12/14/12	10/16/12	12/14/12	5/7/13	3/4/13	5/7/13	7/30/13	6/24/13	7/30/13
Early registration opens Fall 2012	6/4/12	6/4/12	6/4/12	n/a	n/a	n/a	n/a	n/a	n/a
Payment deadline Fall 2012 if registered June 4 - July 16	7/16/12	7/16/12	7/16/12	n/a	n/a	n/a	n/a	n/a	n/a
Registration continues Fall 2012	7/17/12	7/17/12	7/17/12	n/a	n/a	n/a	n/a	n/a	n/a
Payment deadline Fall 2012 if registered July 17 – July 31 if registered Aug. 1 – Aug. 9 if registered Aug. 10 – Aug. 14	7/31/12 8/9/12 8/14/12	7/31/12 8/9/12 8/14/12	7/31/12 8/9/12 8/14/12	n/a n/a n/a	n/a n/a n/a	n/a n/a n/a	n/a n/a n/a	n/a n/a n/a	n/a n/a n/a
Early registration opens Spring 2013	n/a	n/a	n/a	10/29/12	10/29/12	10/29/12	n/a	n/a	n/a
Payment deadline Spring 2013 if registered Oct. 29 – Nov. 26	n/a	n/a	n/a	11/26/12	11/26/12	11/26/12	n/a	n/a	n/a
Registration continues Spring 2013	n/a	n/a	n/a	11/27/12	11/27/12	11/27/12	n/a	n/a	n/a
Payment deadline Spring 2013 if registered Nov. 27 – Dec. 17 if registered Dec. 18 – Jan. 6	n/a n/a	n/a n/a	n/a n/a	12/17/12 1/6/13	12/17/12 1/6/13	12/17/12 1/6/13	n/a n/a	n/a n/a	n/a n/a
Early registration opens Summer 2013	n/a	n/a	n/a	n/a	n/a	n/a	4/8/13	4/8/13	4/8/13
Payment deadline Summer 2013 if registered April 8 – May 1	n/a	n/a	n/a	n/a	n/a	n/a	5/1/13	5/1/13	5/1/13
Registration continues Summer 2013	n/a	n/a	n/a	n/a	n/a	n/a	5/2/13	5/2/13	5/2/13
Payment deadline Summer 2013 if registered May 2 – May 19	n/a	n/a	n/a	n/a	n/a	n/a	5/17/13	5/17/13	5/17/13
Schedule Adjustment Week Begins	8/15/12	8/15/12	8/15/12	1/7/13	1/7/13	1/7/13	5/20/13	5/20/13	5/20/13
Schedule Adjustment Week Ends	8/21/12	8/21/12	10/18/12	1/11/13	1/11/13	3/7/13	5/24/13	5/24/13	6/26/13
Deadline for dropping with 100% refund	8/14/12	8/14/12	10/16/12	1/6/13	1/6/13	3/5/13	5/19/13	5/19/13	6/24/13
Deadline for dropping with 75% refund (10% point of semester)	8/24/12	8/24/12	10/22/12	1/16/13	1/16/13	3/11/13	5/28/13	5/28/13	6/27/13
Deadline for withdrawing with W grade (60% point of semester)	10/26/12	9/18/12	11/19/12	3/15/13	2/8/13	4/15/13	7/1/13	6/10/13	7/16/13
Mid-term break	10/4/12-10/9/12	10/4/12-10/09/12	n/a	3/25/13-3/31/13	n/a	3/25/13-3/31/13	n/a	n/a	n/a
Other breaks	9/3/12; 11/21/12-11/25/12	9/3/12	11/21/12-11/25/12	1/21/13	1/21/13	n/a	5/27/13; 7/4/13	5/27/13	7/4/13
Exam days	12/10/12-12/14/12	n/a	n/a	5/1/13-5/7/13	n/a	n/a	n/a	n/a	n/a
Grades submitted by faculty on WebAdvisor	12/17/12	10/23/12	12/17/12	5/8/13	3/11/13	5/8/13	7/31/13	7/1/13	7/31/13
Commencement Exercises**	12/15/12	12/15/12	12/15/12	5/4/13	5/4/13	5/4/13	See Spring 2013	See Spring 2013	See Spring 2013

General Information

1. This calendar is furnished for planning purposes and may be changed from time to time. Changes will be posted online at <http://calendars.waketech.edu>, announced via GroupWise e-mail and in <https://secure.waketech.edu/eaglesnest/campusconnections/>. NOTE: Individuals should post corrections to their individual calendars as change notices are received.
2. **REGISTRATION PERIODS** – All faculty members are to be available to work during periods when scheduled to do so.
3. Fall and Spring semesters consist of 80 class days. The numbers in the lower right-hand corner of the calendar blocks indicate the class day for the semester. The Summer Term consists of 50 class days including First Summer Mini-mester (5-week session) and Second Summer Mini-mester (5-week session).
4. **DEFINITIONS**
 - a. **ANNUAL LEAVE FOR ALL EMPLOYEES** – This is a period during the December-January holidays when all administrative and maintenance personnel are required to take annual leave and to have it recorded on their annual leave records.
 - b. **COLLEGE HOLIDAY**- Indicates a day that the College is closed. This absence is not chargeable as leave.
 - c. **INCLEMENT WEATHER MAKEUP POLICY** – Please refer online to http://policies.waketech.edu/employees/ss/SS_Inclement_Weather_Schedule.php
 - d. **STUDENT AND FACULTY BREAK PERIODS** – These are periods when students and faculty have no scheduled classes; however, administrative and maintenance personnel are on duty unless they have authorized leave.

August 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Important Information: For Open Computer Labs hours of operation go to http://students.waketech.edu/computerlabs.php . For Libraries hours of operation go to http://library.waketech.edu/hrsloc.html . For Individualized Learning Centers hours of operation go to http://ilc.waketech.edu .			1 Registration for fall Continues Faculty break All computer labs & ILCs closed Cont. Ed. classes continue	2 Faculty break All computer labs & ILCs closed Cont. Ed. classes continue Colleague maintenance 8 P.M. – 8 A.M.	3 Faculty break All computer labs & ILCs closed Cont. Ed. classes continue	4 All computer labs, ILCs & libraries closed
5	6 Faculty break All computer labs & ILCs closed Cont. Ed. classes continue	7 Faculty break All computer labs & ILCs closed Cont. Ed. classes continue	8 Faculty break All computer labs & ILCs closed Cont. Ed. classes continue	9 Payment deadline for Fall if registered Aug. 1 - Aug. 9 Faculty break All computer labs & ILCs closed Cont. Ed. classes continue Colleague maintenance 8 P.M. – 8 A.M.	10 Faculty break All computer labs & ILCs closed Cont. Ed. classes continue	11 All computer labs, ILCs, & libraries closed
12	13 Faculty Professional Development/Workday Libraries closed for Prof. Development All computer labs and ILCs closed Cont. Ed. classes continue	14 Payment deadline for Fall if registered Aug. 10 – Aug. 14 Deadline for dropping Fall Semester & 1 st Fall Mini-mester classes (100% refund) Faculty Professional Development/Workday Libraries closed for Prof. Development Convocation 9 A.M. & 2 P.M. All computer labs & ILCs closed	15 Fall Semester begins 1 st Fall Mini-mester begins Schedule Adjustment Week begins Payments due same day as registration SGA Welcome Day Main & North Campuses 1	16 SGA Welcome Day Main & North Campuses 2	17 3	18
19	20 4	21 Last day of Schedule Adjustment Week Board of Trustees 9 A.M. 5	22 Registration continues for 2 nd Fall Mini-mester Payments due same day as registration 6	23 7	24 Deadline for dropping Fall Semester & 1 st Fall Mini-mester classes (75% refund) ITS Maintenance 3 A.M.-8 A.M. 8	25
26	27 Withdrawal Period for Fall Semester & 1 st Fall Mini-mester classes begins (0% refund) 9	28 10	29 11	30 Colleague maintenance 8 P.M.-8 A.M. 12	31 College closes at 5 P.M. All computer labs, ILCs & libraries close at 5P.M. Cont. Ed. closes at 5 P.M. 13	

November 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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4	5 SGA Fall Festival Health Sciences Campus 54	6 SGA Fall Festival Western Wake Campus 55	7 56	8 Colleague maintenance 8 P.M.-8 A.M. 57	9 58	10
11	12 59	13 60	14 PTK Induction Ceremony 7 P.M. SS Conference Center 61	15 Colleague maintenance 8 P.M.-8 A.M. 62	16 International Day 63	17
18	19 Deadline for withdrawing from 2 nd Fall Mini-mester classes (0% refund) 64	20 65	21 Faculty & Curriculum Students break College closes at 5 P.M. All computer labs, ILCs, & libraries closed Continuing Education closes at 5 P.M.	22 THANKSGIVING DAY COLLEGE CLOSED	23 COLLEGE HOLIDAY	24 College closed
25	26 66	27 67	28 68	29 Colleague maintenance 8 P.M.-8A.M. ITS Maintenance 3 A.M.-8 A.M.	30 70	

December 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 SGA Holiday Party Health Sciences Campus 71	4 SGA Holiday Party Western Wake Campus 72	5 SGA Holiday Party Main Campus 73	6 Nurse Pinning 4 P.M. SGA Holiday Party Public Safety Ed. Campus Colleague maintenance 8 P.M.-8 A.M. 74	7 Gym Closed SGA Holiday Party North Campus 75	8
9	10 Final Exams 76	11 Final Exams 77	12 Final Exams 78	13 Final Exams Colleague maintenance 8 P.M.-8 A.M. 79	14 Final Exams Fall Semester ends 2 nd Fall Mini-mester ends ITS Maintenance 3 A.M.-8 A.M. 80	15 Fall Commencement Exercises ECPE Building All computer labs, ILCs, & libraries closed
16	17 AHS/GED/HEP Graduation 7 P.M. ECPE Building Faculty Professional Development/Workday Libraries closed for Prof. Development Final grades due from faculty by 9 A.M. Cont. Ed. classes continue All computer labs, ILCs, & libraries closed	18 College closes at 5 p.m. Continuing Education closes at 5 P.M. Board of Trustees 9 A.M Faculty Break All computer labs and ILCs closed	19 College closed Faculty Break Annual leave for all Employees All computer labs, ILCs, & libraries closed	20 College closed Faculty Break Annual leave for all Employees All computer labs, ILCs, & libraries closed Colleague maintenance 8 P.M.-8 A.M.	21 College closed Faculty Break Annual leave for all Employees All computer labs, ILCs, & libraries closed	22 College closed All computer labs, ILCs, & libraries closed
23	24 COLLEGE HOLIDAY All computer labs, ILCs, & libraries closed	25 COLLEGE HOLIDAY All computer labs, ILCs, & libraries closed	26 COLLEGE HOLIDAY All computer labs, ILCs, & libraries closed	27 College Closed Faculty Break Annual leave for all Employees All computer labs, ILCs, & libraries closed	28 College Closed Faculty Break Annual leave for all employees All computer labs, ILCs, & libraries closed	29 College Closed All computer labs, ILCs, & libraries closed
30	31 COLLEGE HOLIDAY All computer labs, ILCs, & libraries closed	<p>Important Information: For Open Computer Labs hours of operation go to http://students.waketech.edu/computerlabs.php . For Libraries hours of operation go to http://library.waketech.edu/hrsloc.html . For Individualized Learning Centers hours of operation go to http://ilc.waketech.edu .</p>				

March 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Deadline for hardware & software requests for Spring 39	2
3	4 1st Spring Mini-mester ends 40	5 Annual Faculty & Staff Prof. Development Conference Libraries closed for Prof. Development No classes for Curriculum Students Cont. Ed. classes continue All computer labs & ILCs closed	6 2nd Spring Mini-mester begins 41	7 Staff Council Awareness Day 3:00 PM-4:30 PM Last day for Schedule Adjustments for 2nd Spring Mini-mester 42	8 43	9
10	11 Deadline for dropping 2nd Spring Mini-mester Classes (75% refund) 1st Fall Mini-mester grades due by 9 A.M. 44	12 Withdrawal Period for 2nd Spring Mini-mester classes begins (0% refund) 45	13 46	14 Colleague maintenance 8 P.M.-8 A.M. 47	15 Deadline for Withdrawing from Spring Semester classes (0% refund) 48	16
17	18 49	19 SGA Evening Curriculum Student Event Main & North Campus 50	20 51	21 Colleague maintenance 8 P.M.-8 A.M. 52	22 ITS Maintenance 3 A.M.-8 A.M. 53	23 All computer labs, ILCs, & libraries closed
24	25 Faculty & Curriculum Students break All computer labs & ILCs closed Continuing Education classes continue	26 Faculty & Curriculum Students break All computer labs & ILCs closed Continuing Education classes continue	27 Faculty & Curriculum Students break All computer labs & ILCs closed Continuing Education classes continue	28 Faculty & Curriculum Students break All computer labs & ILCs closed Colleague maintenance 8 P.M.-8 A.M. Continuing Education classes continue	29 COLLEGE HOLIDAY All computer labs, ILCs, & libraries closed	30 College Closed All computer labs, ILCs, & libraries closed
31	Important Information: For Open Computer Labs hours of operation go to http://students.waketech.edu/computerlabs.php . For Libraries hours of operation go to http://library.waketech.edu/hrsloc.html . For Individualized Learning Centers hours of operation go to http://ilc.waketech.edu .					

May 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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5	6 AHS/GED/HEP Graduation 7 P.M. ECPE Building Final Exams 79	7 Final Exams Spring Semester ends 2 nd Spring Mini-mester ends 80	8 Final grades due from Faculty by 9 A.M. Faculty Professional Development/Workday Cont. Ed. classes continue All computer labs & ILCs closed	9 All computer labs & ILCs closed Faculty Break Cont. Ed. classes continue Colleague maintenance 8 P.M.-8 A.M.	10 All computer labs, ILCs & libraries closed Cont. Ed. classes continue Faculty Break	11 All computer labs, ILCs, & libraries closed Cont. Ed. classes continue
12 Cont. Ed. classes continue	13 All computer labs & ILCs closed Cont. Ed. classes continue Faculty Break	14 All computer labs & ILCs closed Cont. Ed. classes continue Faculty Break	15 All computer labs & ILCs closed Cont. Ed. classes continue Faculty Break	16 All computer labs & ILCs closed Faculty Break Cont. Ed. classes continue Colleague maintenance 8 P.M.-8 A.M.	17 All computer labs, ILCs, & libraries closed Cont. Ed. classes continue Faculty Break	18 All computer labs, ILCs, & libraries closed Cont. Ed. classes continue
19 Deadline for dropping Summer Term & 1 st 5-Week Summer Session classes (100% refund)	20 Summer Term begins 1 st 5-Week Summer Session begins Schedule Adjustment Week begins Payments due same day as registration 1	21 Last day for Schedule Adjustment for 1 st 5-Week Summer Session 2	22 3	23 4	24 Main, North, & Public Safety Education Campuses closed on Fridays during Summer Term Colleges close at 5 P.M. Last day of Schedule Adjustment Week ITS maintenance 3 A.M.-8 A.M. 5	25 Registration continues for 2 nd 5 weeks Summer Session classes All computer labs, ILCs, & libraries closed
26	27 MEMORIAL DAY COLLEGE HOLIDAY	28 Deadline for dropping Summer Term & 1 st 5-Week Summer Session Classes (75% refund) Registration continues for 2 nd 5-Week Summer Session Classes 6	29 Withdrawal Period for Summer Term & 1 st 5-Week Summer Session classes begins (0% refund) 7	30 8	31 Main, North & Public Safety Education Campuses closed on Fridays during Summer Term 9	

July 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Deadline for withdrawing from Summer Term classes (0% refund) 1 st 5-Week Summer Session grades due from faculty by 9 A.M. 30	2 31	3 32	4 INDEPENDENCE DAY COLLEGE HOLIDAY	5 Main, North, & Public Safety Education Campuses closed on Fridays during Summer Term 33	6 All libraries closed
7	8 34	9 35	10 36	11 Colleague maintenance 8 P.M.-8 A.M. 37	12 Main, North, & Public Safety Education Campuses closed on Fridays during Summer Term 38	13 All libraries closed
14	15 39	16 Deadline for withdrawing from 2 nd 5-Week Summer Session classes (0% refund) 40	17 41	18 Colleague maintenance 8 P.M.-8 A.M. 42	19 Main, North, & Public Safety Education Campuses closed on Fridays during Summer Term 43	20 All libraries closed
21	22 44	23 45	24 46	25 Colleague maintenance 8 P.M.-8 A.M. 47	26 Main, North, & Public Safety Education Campuses closed on Fridays during Summer Term ITS Maintenance 3 A.M.-8 A.M. 48	27 All libraries closed
28	29 49	30 Summer Term Ends 2 nd 5-Week Summer Session ends 50	31 Faculty Professional Development/Workday Libraries closed for Prof. Development Final grades due from Faculty by 9 A.M. Cont. Ed. classes continue All computer labs & ILCs closed	Important Information: For Open Computer Labs hours of operation go to http://students.waketech.edu/computerlabs.php . For Libraries hours of operation go to http://library.waketech.edu/hrsloc.html . For Individualized Learning Centers hours of operation go to http://ilc.waketech.edu .		

August 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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4 Cont. Ed. classes continue	5 All computer labs & ILCs closed Cont. Ed. classes continue Faculty Break	6 All computer labs & ILCs closed Cont. Ed. classes continue Faculty Break	7 All computer labs & ILCs closed Cont. Ed. classes continue Faculty Break	8 All computer labs & ILCs closed Faculty Break Cont. Ed. classes continue Colleague maintenance 8 P.M.-8 A.M.	9 All computer labs & ILCs closed Cont. Ed. classes continue Faculty Break	10 All computer labs, ILCs, & libraries closed Cont. Ed. classes continue
11 Cont. Ed. classes continue	12 All computer labs & ILCs closed Cont. Ed. classes continue Faculty Break	13 All computer labs & ILCs closed Cont. Ed. classes continue Faculty Break	14 All computer labs & ILCs closed Cont. Ed. classes continue Faculty Break	15 Faculty Professional Development/Workday Libraries closed for Prof. Development All computer labs & ILCs closed Cont. Ed. classes continue Colleague maintenance 8 P.M.-8 A.M.	16 Faculty Professional Development/Workday Libraries closed for Prof. Development All computer labs & ILCs closed Cont. Ed. classes continue	17 All computer labs, ILCs, & libraries closed Cont. Ed. classes continue
18 Deadline for dropping Fall Semester & 1 st Fall Mini-mester classes (100% refund) Cont. Ed. classes continue	19 Fall Semester begins 1 st Fall Mini-mester begins Schedule Adjustment Week begins Payments due same day as registration SGA Welcome Day Main & North Campuses 1	20 SGA Welcome Day Main & North Campuses Board of Trustees 9 A.M. 2	21 <div style="font-size: 2em; opacity: 0.5; text-align: center;">Tentative</div> 3	22 4	23 Last day of Schedule Adjustment Week ITS Maintenance 3 A.M.-8 A.M. 5	24 Registration continues For 2 nd Fall Mini-mester classes Payments due same day As registration
25 6	26 7	27 7	28 Deadline for dropping Fall Semester & 1 st Fall Mini-mester classes (75% refund) 8	29 9	30 10	31 Revised 04.12.12